

# Attendance

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Enrollment in a course presupposes intention to attend regularly. Attendance requirements should be announced by the instructor at the beginning of the course. The student who is absent for any reason is responsible for work missed. If a pattern of excessive absences develops, the instructor may report this fact to the student's advisor through the department in which the student is enrolled.

The student should understand that excessive absences may, at the option of the instructor, jeopardize the grade and/or continuance in the course. Although attendance is basically a matter between the student and the instructor, either may request the counsel of the advisor or the Office of the Dean in special cases.

Students should consult the policies and regulations of their own school or college for any further specifications of attendance policy.